



BOOKING REQUEST

Please note the 2nd page with the requirements when completing the booking request.

Educational institution

Name: _____

Street: _____ Contact: _____

Postcode: _____ Phone number: _____

Location: _____ Email: _____

Type of school: _____ Website: _____

Time period and utilisation

☐ Summer semester Year: _____ ☐ Summer holidays

☐ Winter semester Year: _____ ☐ Flexible (recommended)

☐ Specific time period: _____

Additional explanation (optional): _____

Age of the participants (min. 12 years): _____

Number of possible classes/groups: _____



Local collaborations/clusters

Are there other educational institutions in the immediate vicinity that could also use the roadLAB?

☐ YES ☐ NO

Please specify (name, approx. number of groups):

Other remarks:

Please send the completed form to roadlab@tmw.at. We will contact you with any further questions.

Contact roadLAB project management

For further questions, please call David Scheßl on 01/899 98-3560.





REQUIREMENTS

The roadLAB provides all the machines, computers and materials needed for the workshops. However, we do need a few things from you to ensure that the workshop runs smoothly.

As a general rule, our workshops take place indoors, but an outdoor workshop can also be considered if the weather is fine. In any case, an indoor space is required (e.g. in the event of bad weather).

Parking space and charging facility

Parking space for vehicle is available? (minimal length: 8.5 m, width: 2.50 m, vertical clearance: 2.9 m)

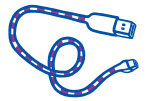
☐ YES ☐ NO

Is the parking space available for the entire time period?

☐ YES ☐ NO

Vehicle access is only possible on official roads with a sealed surface and a load capacity of up to 4.5 tonne

☐ YES ☐ NO



For charging the roadLAB (electric vehicle), is there access to a Schuko socket in the outdoor area (max. 10 m away from the vehicle)?

☐ YES ☐ NO

Indoor workshops

Fully accessible/mostly accessible path on sealed surfaces from the parking space to the lift or workshop room?

☐ YES ☐ NO

If required, is a lift available? (min. 100 x 100 cm, no stair lift)

☐ YES ☐ NO

Actual size: _____

Is it possible to use the space for the entire workshop week?

☐ YES ☐ NO

Is the space accessible for roadLAB explainers daily 30 min. before and 60 min. after the workshops, and on set-up and dismantling days 90 min. before and after workshops ?

☐ YES ☐ NO

Can the room be locked?

☐ YES ☐ NO

Are there enough tables and chairs for the group sizes?

☐ YES ☐ NO

At least 2 sockets in the room?

☐ YES ☐ NO

Additionally for outdoor workshops (optional)

Guaranteed availability of an open space in front of the bus (at least 3.5 x 7.5 metres) where our tents can remain set up throughout the duration of the workshop?

☐ YES ☐ NO

Access to sanitary facilities (toilet, washbasin)?

☐ YES ☐ NO

Power connection required for the bus:

☐ Schuko socket, fused with at least 13 A

☐ Or a 16A power connection

☐ max. 10 m away from the parking space

